



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
OCTOBER 10, 2017 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Administrator Donald Travisano, Attorney Timothy Downs and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update
2. Thank you card received from the Svoboda Family
3. Received from NJSLOM—Notice of Proposed 2018 Membership Dues
4. Received from NJDOT—Applications for the Fiscal Year 2018 Local Freight Impact Fund
5. Town of Dover Planning Board—Notice of Special Meeting—Thursday, October 12, 2017
6. Received from Rockaway Township—Ord. to Amend Chapter 54 Entitled “Land Use and Development Regulations”
7. Received from NJ General Assembly—Adoption of Resolutions No. 216—Encourages NJ Homeowners to Plant Native Plants that Support Bee Populations
8. Received from New Jersey League of Municipalities—Legislative Alert

CONSENT AGENDA

1. Resolution Approving Taxi Drivers as per Schedule A
2. Resolution Approving Taxi Cabs/Limos
3. Resolution Authorizing a Professional Services Contract to Prestige Environmental Inc. for the Replacement of Fuel Tanks—\$420,000.00

ORDINANCE(S) FOR FIRST READING

1. Ord. No. 26-2017 – Amending “Town of Dover Rehabilitation Area: Bassett Highway Redevelopment Plan”—Ald. Visioli

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving the Minutes for the September 26, 2017 Caucus and Regular
3. Resolution Approving a Tax Redemption – 1-21 Bassett Highway
4. Resolution Approving a Salary Resolution

**REGULAR MEETING MINUTES
OCTOBER 10, 2017**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho and Mayor Dodd

Also present were Administrator Donald Travisano, Attorney Timothy Downs and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING
TAXICAB DRIVER LICENSES**

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A

FIRST CLASS OF DOVER, INC.

Alexander Silva

ELITE LIMO & TAXI

Ruben Olivera

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

AXELS EXPRESS LIMO & TAXI

2010 CHRYSLER	R148613	OT304A	TAXI #45
2010 HONDA	B025383	OT305A	TAXI #34
2006 CHRYSLER	R840937	OL7850G	LIMO

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO
PRESTIGE ENVIRONMENTAL, INC. FOR THE DPW UNDERGROUND STORAGE TANK REMOVAL AND
UPGRADE PROJECT

WHEREAS, the Town of Dover has a need to contract for professional services for LSRP for the DPW Underground Storage Tank removal and upgrade project pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town Administrator recommends that Prestige Environmental Inc. is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Prestige Environmental Inc., 220 Davidson Avenue, Suite 307, Somerset, NJ 08873 under a fair and open process, for a one year period at a cost not to exceed \$420,000.00 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Prestige Environmental Inc. for the work described above, for a one year period, at a cost not to exceed \$420,000.00; and

BE IT FURTHER RESOLVED that the appointment as LSRP for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

ORDINANCE NO. 26-2017

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY ADOPTING THE AMENDED "TOWN OF DOVER REHABILITATION AREA: BASSETT HIGHWAY REDEVELOPMENT PLAN" PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW N.J.S.A. 40A: 12A-1 ET. SEQ.

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.*, as amended and supplemented (the "Act"), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of rehabilitation; and

WHEREAS, pursuant to the Act on August 9, 2005, the Town of Dover adopted a Resolution designating the entire Town of Dover as an "Area in Need of Rehabilitation; and

WHEREAS, the Mayor and Board of Alderman directed the Town Planner Michael Hantson, PE, PP, CME to prepare an update to the existing Bassett Highway Redevelopment Plan (the Plan) pursuant to the Local Redevelopment and Housing Law, accounting for changes that have occurred in the Master Plan and Zoning Ordinances since its initial adoption; and

WHEREAS, the Town Planner Michael Hantson, PE, PP, CME has prepared the amendments to the Plan; and

WHEREAS, the Redevelopment Plan was prepared in accordance with N.J.S.A 40A:12A-7a; and

WHEREAS, the Planning Board has reviewed said Redevelopment Plan and has determined that it is substantially consistent with the Town of Dover Master Plan,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Purpose & Intent; Background.

The purpose and intent of this Ordinance is to adopt by reference the amended Redevelopment Plan as prepared by Michael Hantson, PE, PP, CME – Town Planner dated September 27, 2017 entitled “Town of Dover Rehabilitation Area: Bassett Highway Redevelopment Plan.” This Ordinance is adopted under the authority of the Act. This Ordinance and the Redevelopment Plan are in conformance with the requirements of N.J.S.A. 40A:12A- 7.

2. Adoption of Redevelopment Plan.

The Mayor and Board of Aldermen hereby repeal the “Town of Dover Rehabilitation Area: Bassett Highway Redevelopment Plan” dated May 8, 2006, and the following shall be inserted in its place:

“Town of Dover Rehabilitation Area: Bassett Highway Redevelopment Plan” Last Revision dated September 27, 2017, which is adopted by reference, and incorporates the same herein as if set forth at length. In adopting said Redevelopment Plan, the governing body hereby declares and determines that said Redevelopment Plan meets the criteria, guidelines and conditions set forth at N.J.S.A. 40A: 12A-7; provides realistic opportunities for redevelopment in said Plan are; and is otherwise in conformance with the provisions of the Local Redevelopment and Housing Law, N.J.S.A.: 40A: 12A-1 et. seq. The Mayor and Board of Aldermen further find and determine that said Redevelopment Plan effectuates the objectives of the Town of Dover’s Master Plan.

3. If any section or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any other part thereof.
4. All ordinances or parts of ordinances heretofore adopted that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
5. This Ordinance shall become final upon adoption and publication in the manner prescribed by law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

BILLS LIST RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$478,417.07
GENERAL CAPITAL ACCT claims in the amount of:	\$60,341.73
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$62,671.69
WATER CAPITAL ACCT claims in the amount of:	\$74,306.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,742.20
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$14,808.18

COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$693,286.87

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$525.68
TOTAL CLAIMS PAID	\$525.68
TOTAL BILL LIST RESOLUTION	\$693,812.55

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor & Mayor Dodd
Nays: None Absent: None Abstained: Alderman Camacho

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

September 26, 2017 – Caucus & Regular

Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: Alderwoman Romaine

TAX REDEMPTION RESOLUTION

WHEREAS, at the Municipal Tax Sale held on June 1, 2017, a lien was sold on Block 1203 Lot 2 also known as 1-21 Bassett Hwy, Dover, New Jersey for delinquent 2015 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 16-00005 was sold to PC 4, LLC; and,

WHEREAS, redemption fees for Certificate No.16-00005 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$259,621.72 for redemption payment and premium made at time of sale, payable to US Bank Custodian for Pro Cap 4 & Creditors, Tax Lien Services Group, 50 South 16th Street, Suite 2050, Philadelphia, PA. 19102.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None**

SALARY RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2017.

Andrew Cannon, Security Guard	\$15.00/hr.	10/23/17
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Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None**

Mayor Dodd opened the meeting to the public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public and asked for a motion to adjourn.

Mayor Dodd made the motion to adjourn at 7:10 PM and Alderwoman Romaine moved the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Deputy Municipal Clerk